

COMPTON BASSETT BENSON VILLAGE HALL

BOOKING FORM

Name of Hirer:

Address:

Phone No: Mobile:

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E-mail:

Organisation (if applicable):

Nature of Function:

Date Required:

Time of Function: From: To:

Note: All preparation time and clearing up time is charged at the hourly rate

Hire Fee:

Do you require use of our audio visual amenities?.....Yes or No

I confirm that I have read and understood the Booking Terms and Conditions and I agree to comply with the Booking Terms and Conditions (overleaf), including the safety rules and procedures for the hire of Compton Bassett Village Hall.

Compton Bassett Benson Village Hall reserve the right to refuse any booking at the discretion of the Bookings Secretary and/or Chair.

Signature: Date:

Name: [Block capitals please]

Please retain a copy of this form for your records & return one copy to the Booking Secretary, Mrs Angela Barlow, 51 Compton Bassett, Calne, Wilts, SN11 8RH.

Tel: 01249 760788