

Minutes of the Meeting of Compton Bassett Parish Council

Held on Thursday 27th June 2019

At 7pm

Those Present: Cllr Szczesiak (PS) (Chair), Cllr Marshall (JM) (Vice Chair) Cllr Barlow (JB), Cllr Reis (CR), Cllr Horseman (TH) County Cllr Crisp (CC), D. Zeitzen (DZ) (Clerk)

Laurie Waite (LW)

No members of the public attended

AGENDA

1. **Apologies for absence** – Cllr Barnett (PB) Jo Curson (GreenSquare Group)
2. **Briar Leaze development update – Peter Crouch GreenSquare Group** Peter said work can start on plots 1 -3. The over head power lines have to come down and go underground, Greensquare are waiting for a date for this from SSE. The planned completion date for the site is early spring, the first 2 properties should be ready by Christmas. Peter will attend the next parish council meeting to give another update. TH said some properties are experiencing low water pressure. Peter will investigate and feedback
3. **Calne Policing Team** – Unfortunately they were unable to attend.
4. **Minutes** – The Minutes of the Meeting held 16th May 2019 were unanimously approved and signed by PS
5. **Co-option of Laurie Waite to Parish Council** – JB proposed cooption of Laurie Waite. TH seconded this and it was unanimously agreed. LW and DZ signed the acceptance of offer form. PS welcomed LW to the parish council . DZ advised LW to fill in declaration of interests for Wiltshire Council. **Action: LW to complete declaration of interest for Wiltshire Council**
6. **Councillors Roles and Responsibilities 2019-20** – These were discussed and unanimously approved

Chair	Pete Szczesiak
Vice Chair	Jane Marshall
Calne Area Parish Forum	Pete Szczesiak, Tony Horseman
Hills Liaison Committee	Pete Szczesiak, Peter Barnett
Legal Duties	Chair
CATG & Calne Area Board	Jane Marshall, Julian Barlow
Heritage	Charles Reis, Laurie Waite
Road Safety	Jane Marshall, Julian Barlow
Parish Steward Link	Peter Barnett,
Neighbourhood and Farm Watch	Pete Szczesiak, Charles Reis
Statutory Governance	Chair and Clerk (RFO)
Statutory Communications	Chair and Clerk (RFO)
Communications, including broadband	Julian Barlow, Laurie Waite
Village Hall Rep	Jane Marshall, Peter Barnett
Health and Well Being	Jane Marshall
Wiltshire Wildlife Trust Liaison	Julian Barlow
Rights of Way Liaison	Charles Reis

7. **Declaration of Interest in items on the Agenda** JB planning application 19/04082/Ful The Old Forge Erection of garden shed CR 19/04760/FUL Austins Farm change of use of existing agricultural building
8. **Receipt of Public Questions** - None
9. **Actions & Matters Arising** : Phonebox – LW advised BT have agreed to disconnect the power supply to the box. Thanks to Michael Ransom who has been chasing BT about this. When the box has been disconnected and moved the parish council will liaise with residents on the future use of it. **Action: JB and LW to liaise with BT.**

SSE grant application JM advised the application has been submitted and is now waiting to see if it has been successful.

10. **Audit 2018/19** DZ advised this has now been completed. The internal audit has been received and circulated to parish councillors. The Exemption certificate has been accepted by the external auditors. All the relevant documentation has been raised and put on the website.
11. **Planning-**
 - Hills - 16/05708/WCM Extraction and conveyor belt and Footpath and bridleway diversion order Objection from Compton Bassett Parish Council – ongoing. It was unanimously agreed to write to Wiltshire Cllr Sturgis following his visit to the Freeth area. No acknowledgement was received from Cllr Sturgis. The parish council unanimously agreed to send an objection to Hills Freeth Farm planning application 16/05464 and Conveyor application 16/05708/WCM **Action: DZ to send objection to Jason Day, Wiltshire Council**
 - 19/03827/FUL Clover Cottage, 75 Compton Bassett Remove existing thatch and replace with secondhand double Roman clay tiles to front and matching concrete tile as existing to rear. Comments by 28.05.19 No comments Approved with conditions 10.06.19
 - 19/04230/TCA 50% reduction to 3 hawthorn trees, Reduce 2 sycamore by 40%, remove main stem from coppiced hazel, remove 2 lower limbs overhanging bridleway from beech tree, fell 1 sycamore, 30% crown reduction to 1 ash tree, 30% height reduction to 4 ash trees , 50% reduction to 1 sycamore where top has snapped out, Comments by 22.05.19 No comments Approved 29.05.19
 - 19/04082/Ful The Old Forge Erection of garden shed. Comments by 18.06.19 No comments from Parish Council
 - 19/04760/Ful Austins Farm, change of use from agricultural building to classic car storage building and material change of use of existing classic car storage to agricultural building Comments by 05.07.19. No comments from parish council
 - 19/05427/Ful 1, The Breach Single storey extension to rear of property, two storey extension to side of property, loft conversion and relocation of oil tank. Comments by 03.07.19 Any comments from parish councillors to DZ by 02.07.19
12. **Annual Parish Meeting 2019 Review and follow up on working with Wiltshire Wildlife Trust** JM had feedback from residents that they are happy with the work the parish council carries out. JB will follow up on working with Wiltshire Wildlife Trust.
13. **Annual Parish Meeting 2020** JB suggested the possibility of a talk on bee keeping and will look into this. **Action: JB to look into possibility of a talk on bee keeping**
14. **Metro Count** JM advised that unfortunately the results of the metro count showed the traffic speed didn't qualify for speed watch. JM will ask for another count next year. Over 1,000 cars a day pass through the village. JB proposed parish councillors look into ways of possibly reducing the amount of traffic travelling through the village. JM seconded this and it unanimously agreed. CC advised there is no chance of Calne having a second by pass in the foreseeable future. **Action; JB and JM to look into possible way sof reducing traffic through the village.**
15. **Feedback from meetings** JM – CatG nothing to report.
PS Calne Area Parish Forum the Calne Area WW1 copse will not now go ahead.
PS Hills Liasion – The internal link road should be finished by late summer.
JM Rights Of Way meeting – Ramblers Group will help with stile repairs. Anyone interested in being part of a footpath group or any problems with footpaths please contact DZ
16. **ICO Subscription** This is due for renewal. DZ advised its £40 by cheque or Bacs or £35 by direct debit.PS proposed paying by direct debit.JM seconded this. PS & JM signed the direct debit form. DZ to complete and send off. **Action: DZ to send direct debit form to ICO**
17. **Parish Council Page of Village Website** PS and JM to meet with Adrian Elmer to discuss the contract and will report back at the next meeting.
18. **Insurance** This is due for renewal, this is the third year of a 3 year contract to reduce cost. **Action: DZ to send payment**
19. **Reviewing Minutes** – To be discussed at the next meeting

20. Correspondence Received: Wiltshire Council Highways Funding – Extra funding available for some works. PS advised lines at Goodenough Corner need re doing and white line by church needs re instating, **Action : JM to contact Martin Cook**
Planning application at Highway- this was discussed at an earlier meeting.

21. Finance and Accounts

- a. Bank statement as at 03.06.19 £10,713.66 cheques no 402 and 403 still outstanding at this date.
Income & Expenditure as at 27.06.19 £10,413.74, Unanimously approved and cheques signed.
- b. Invoices Clerks salary£199.05, Internal Audit £50 Anne Duffield , Insurance £210.53 BHIB

22. Calne Running Club Event – This is being held on Sunday 7th July 2019 starting at 10.30am, when approx 300 runners are expected to attend. PS advised hot food will be served outside the village hall in aid of church funds.

23. Communications JB advised a newsletter will be printed and circulated in the next couple of weeks. JB will get a quotes from Kennet Print and Jam Print **Action: JB to get quotes from Jam Print and Kennet Print, newsletter to be printed and circulated in next few weeks.**

24. Date of January 2020 meeting – The parish Council have been asked by CHADS to change the date of their January meeting as it clashes with the Chads dress rehearsal. It was unanimously agreed to change it to Thursday January 30th 2020.

25. Councillors Observations JM commented on the circus posters that have been put up through the village but not removed after the event. It was unanimously agreed DZ should contact the circus to ask them not to do this again, JM to give DZ the contact details. JB advised Gigaclear have started work in the Hilmarton area.

Meeting closed at 9.40pm

Date of next meeting; Thursday 1st August 2019